

**Iowa Department of Natural Resources
Natural Resource Commission**

ITEM

7

DECISION

**TOPIC Lake Manawa -- Consulting Firm Selection for the Design of a
Campground Including Utilities**

A Request for Proposal (RFP) was issued to solicit proposals from qualified engineering consulting firms with experience in providing engineering and consulting services for the design of a complete Recreational Vehicle (RV) campground along with underground utilities.

The selected firm will provide two conceptual layouts of the proposed campground design, consisting of a minimum of 70 RV camping sites that will accommodate Class-A type RV's, a central shower building location, location of a trailer dump station and relocation of the existing play ground.

The existing service road to the boat ramp parking lot will be removed to make optimum use of the entire peninsula for the campground design. The scope of work also includes new service roads that will serve the RV pads and the boat ramp. The parking lot and the boat ramp at the southern end of the peninsula would remain and will be integrated into the new design layout. All of the campsites/pads will be full hookup sites.

Five proposals were received. The proposals were reviewed by a three member evaluation committee: Mike Hameed, Don Labate and Robert Schierbaum. The evaluation committee scored the submitted proposals based on the following criteria: 1) capability to undertake the project by the firm (30); 2) technical expertise (30); 3) work plan to execute the project (20); and 4) cost of service (20).

Out of a possible 100 points, the proposals received the following scores:

Schemmer Associates, Inc.	77.4
Stanley Consultants	75.1
Barlett & West, Inc.	64.7
Snyder & Associates	56
Barker Lemar	49.3

Staff recommends awarding the contract to Schemmer Associates Inc., the vendor with the highest score. After negotiations, the firm has agreed to provide the above mentioned services for \$54,000. Funding will be provided by REAP Land Management (\$19,050), Iowa West Grant (\$27,050), Friends Group (\$6,000), and an in-kind survey value (\$4,100).

Linda Hanson, Division Administrator
Management Services Division
June 12, 2008